



Cockburn Laurence Calvert Academy admission arrangements for 2021

Introductory statement

Cockburn Laurence Calvert Academy is part of a Multi-academy Trust. The Governing Body will act as the Admissions Authority for the school as part of the coordinated scheme with Leeds City Council Children's Services. Cockburn Laurence Calvert will be a high quality fully inclusive inner city 11-16 Secondary school, with a maximum capacity of 1050 students. The school will replicate the successes of the other Secondary schools within the Cockburn Multi-academy Trust and provide the young people of south Leeds the excellent education that will increase their life chances and create opportunities within and beyond the curriculum to enable each student to develop their potential so that they become confident, independent and successful citizens. We seek to widen their aspirations to reach destinations that are attainable and fulfilling. We work to raise attainment and the quality of teaching and learning for all our pupils through high expectations of academic success and behaviour.

Admission number(s)

The school has an admission number of 210 for entry in year 7.

The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

Application process

The local authority will process applications within the normal local authority process for co-ordinating school offers. This means you will need to complete your LA common application form for all your choices of school.

The closing date for applications is 31/10/2020

Offers will be made on 01/03/2021. If we have not entered into a funding agreement with the Secretary of State opening the school by that date, they will be conditional offers and will be confirmed once we have a signed funding agreement.

Oversubscription criteria

The criteria in this section apply to entry at the school.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.¹
2. Children with siblings who are attending the school at the time the application is received and are living at the same address.
3. Children for whom Cockburn Laurence Calvert Academy is the nearest high school.
4. Other children.

Tie-break

Within each criterion, if there is oversubscription, remaining places available will be allocated according to distance. Children living closest to the school will, therefore, be allocated a place before those who live further away.

If two or more children of multiple birth (twins, triplets etc.) from the same family are tied for the final place, we will admit them all and exceed our PAN.

Late applications

All applications received by the LA after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

Waiting lists

The school will operate a waiting list for each year group. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the academic year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

¹ A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact School Governors C/O Cockburn School, Parkside, Gipsy Lane, Leeds, LS11 5TT by 21/03/2021 for information on how to appeal. Information on the timetable for the appeals process is on our website at [Cockburn School Admissions and Appeals](#).

Details and Explanations

Note 1

Children who have been adopted from local authority care, children with a child arrangement order and those with special guardianship immediately following being Looked After will all be included within the higher priority for looked-after children (Priority 1a).

Note 2

For these purposes, brothers and sisters must be living at the same address as your child. Sibling refers to a brother or sister, half brother or sister, adopted brother or sister, stepbrother or sister, foster brother or sister. The definition does not include cousins or other family members sharing a house. This includes Years 7-11.

Note 3

The Local Authority use a national computer system to run the school admissions system. As part of this system is a programme that measures the "straight line" distance from the centre of the main school building to your home address. The point measured at your home address is determined by the Local Land and Property Gazetteer (LLPG). This information provides the local authority with coordinates for every dwelling. If the local authority is not able to match your address with the LLPG then they will use coordinates taken from the centre of your dwelling. In the unlikely event there are insufficient places for two (or more) students living in the same building (e.g. flats) or otherwise equidistant from the school, then any final place will be allocated by the drawing of lots.

Temporary Site

If the school has to move to a temporary site for any reason, such as the building being damaged by fire, we will base our distance measurements on the school's permanent site.

Home address

For admission purposes, the home address is where the child usually lives with their parent or carer. You must not give the address of a child-minder or relative or renting a property for

a short period of time as this could be considered as using a fraudulent address. We will investigate any queries about addresses and, depending upon what we find, we may withdraw the offer of a place for your child.

Only one address can be used on your application for a school place. Where shared care arrangements are in place, both parents must agree which address will be used on the application, and this should be the address where the child lives for the majority of the school week. If no joint declaration is received by the closing date for applications, the School will determine which address will be used, based on where the child spends the majority of the school week. In instances where the child spends equal time with each parent, the home address will be taken as the address where the child is registered with the doctor.

When we make an offer, we assume your address will be the same in the following September as we have on record. If you plan to move house, you must still give your current address. As soon as you move house, you must tell us your new address, providing proof of your house move (including evidence of entry to the new address and exit from the old address) as this may mean we have to change the school place offer.

If it is found that an intentionally misleading or false address has been given with the aim of fraudulently securing a school place, that place may be withdrawn, even if the child has already started at the school.