

Executive Headteacher Mr D Gurney BA (Hons) / NPQH / NLE
Head of School Mrs V Smith BA (Hons) / PGCE

23rd July 2021

Dear Parent/Carer,

As we come to the end of the academic year we would like to take the opportunity to thank you for all your support and engagement so far in helping your child's transition from primary school to Cockburn Laurence Calvert Academy during these very challenging times. This letter is intended to inform you of key dates and outline a few reminders about our expectations of uniform, behaviour and attendance for the next academic year.

Uniform, PE Kit and Equipment:

All students must wear full uniform from the start of term in September. Parents/carers **can only purchase uniform via the online shop on the school website**, following which a 'click and collect' slot from 16th August to 27th August will be arranged via email. The link to the online shop, alongside sizing guides can be found via our website <https://www.cockburnlca.org/parents-and-carers/uniform/>

We will not be able to accept any cash payments for uniform so it essential your child is prepared in advance. We politely remind parents/carers that the uniform policy is non-negotiable and uniform should not reflect changing fashion trends i.e. skinny trousers, kicker boots, piercings or acrylic/painted nails. On the first day of term for your child, it is essential that students attend in full school uniform, with all equipment including their PE kit. A list of the uniform, PE kit and equipment requirements can be found on the school website <https://www.cockburnlca.org/parents-and-carers/uniform/>.

Mobile Phones:

Mobile phones and other similar devices such as smartwatches/tablets are brought in at the owners' risk and are to be switched off and should **not to be seen** at all in the academy. If any student is using a mobile phone or similar device in the academy or it is heard or seen it will be confiscated and only returned when collected by the parent/carer.

Attendance and Punctuality:

Excellent attendance and punctuality are vital for your child to achieve and make progress at the academy. We ask parents/carers to ensure that students attend the academy on time (8:25am) and are only absent when it is absolutely necessary. Holidays are not allowed to be taken during school time as this could result in the issue of legal proceedings in line with government policy. We will regularly update you on your child's attendance and alert you when we become concerned.

The Autumn Term Academy Day:

All students should be on site by 8:25am and can access the academy from 8:00am, breakfast will be available to buy from 8:10-8:25am. All students to finish the normal school day at 2:45pm. We will have a comprehensive programme of extra-curricular activities across the week and will share these with you at the start of the new academic year.

Lateral Flow Testing (LFT):

There is an expectation that all secondary school students should receive two on-site lateral flow tests 3-5 days apart and then continue to test twice weekly at home until the end of September, when the government will review. These tests will help staff and students to remain in the academy safely. It is not compulsory to take these tests but the Government advises that effective testing will help to stop the virus spreading. Therefore, we advise you to give consent for your child to be tested.

Please note that students who have tested positive for COVID-19 within the last 90 days from their final day of self-isolation should **not be tested** using lateral flow tests. Please note that if your child has a positive LFT in the academy you will be contacted and asked to book and arrange for PCR test to be carried out.

Consent for LFT testing: My child is starting in Year 7 and I give consent for testing.	Action- what you need to do Please click the consent link https://forms.gle/zVN6fFvPaxantFwn7
My child is starting in Year 7 and I do not consent for my child to be tested	No action required

Start of Autumn Term Dates and Arrival Times:

In order to ensure we can provide on-site testing for students starting Year 7, we will be operating a phased opening to the academy. To allow us to carefully and safely carry out Lateral Flow Testing as per government guidelines we will be welcoming all students into the academy at specific arrival times for your child's first **on-site lateral flow test** will be sent out on Monday 6th September 2021.

Wednesday 8th September:

On-site lateral flow testing for students with consent will arrive 08.30-10.30 (specific arrival times to follow)
Students without consent must arrive at 11.00am

Thursday 9th September:

All students must arrive by 8:25am, students can access the building from 8:00am.

Thank you for your support.

We hope that you and your families have a safe and restful summer.

Yours sincerely



Mr D Gurney
Executive Headteacher



Mrs V Smith
Head of School