

Executive Headteacher Mr D Gurney BA (Hons) / NPQH / NLE
Head of School Mrs V Smith BA (Hons) / PGCE

19th July 2021

Dear Parent/Carer,

Re: Transition Evening for Parents/Carers – Thursday 22nd July

We are delighted to share with you the arrangements for the Transition Evening for **Cockburn Laurence Calvert Academy**. The evening will be hosted at **Cockburn School, Gipsy Lane, Leeds, LS11 5TT** and will provide an opportunity to attend a presentation from the Executive Headteacher and Head of School. We will also introduce you to key staff such as the Head of Year 7 and the SENDCo. It will be an opportunity to hear key messages and ask any questions you may have as we support you and your child with a successful transition from primary to secondary school.

The Transition Evening will be taking place in 2 sessions at the Cockburn School site, the start and finish times of the 2 sessions are stated below:

5:30pm – 6:15pm: For parents/carers of children with surnames A - J

6:15pm – 7:00pm: For parents/carers of children with surnames K - Z

Online Resources

We would like to remind all parents/carers of the Year 6 Transition page on the academy website. This page features useful information for you and your child including details about the curriculum, the academy site and key staff.

Purchasing Uniform

Cockburn Laurence Calvert Academy uniform can only be purchased online which can be accessed via the online shop. The online shop will be available for parents/carers to begin accessing before the end of term www.cockburnlca.org/parents-and-carers/uniform/

Following placing an order for uniform items, a member of the Cockburn Laurence Calvert Academy reception staff will contact parents/carers to arrange a suitable time for collection from the **Cockburn School site**. Unfortunately, we will not be able to accept cash payments for uniform so it is essential your child is prepared in advance as all students must wear their full academy uniform from the start of term in September.

On the first day of term, it is essential that your child attends in uniform, with all equipment including their PE kit. A list of uniform, PE kit, equipment and sizing guides can be found on the Academy website www.cockburnlca.org/parents-and-carers/uniform/

Applicaa Admissions Form

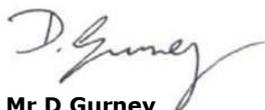
All parents/carers will have received a welcome email from Applicaa inviting you to complete an online admission form which captures all the required information for your child. In this email you will be given logon details to access the Applicaa website. Please log in and complete the forms as soon as possible. If you experience any problems, please email transition@cockburnlca.org

Special Educational Needs

If your child has a specific need that you would like to discuss with the SENDCo please email your details to info@cockburnlca.org, for the attention of Miss Jones.

We look forward to meeting parents/carers and students at the Transition Evening on Thursday 22nd July 2021. In the meantime, please be assured that the transition team are working hard to ensure that your child has a successful transition and is able to make an excellent start to their time at Cockburn Laurence Calvert Academy.

Yours sincerely,



Mr D Gurney
Executive Headteacher



Mrs Victoria Smith
Head of School