

Executive Headteacher Mr D Gurney BA (Hons) / NPQH / NLE
Head of School Mrs V Smith BA (Hons) / PGCE

5th November 2021

Dear Parent/Carer,

As we start the second half term of the academic year, I do hope that your child has enjoyed their first half term at Cockburn Laurence Calvert Academy and I would like to take the opportunity to thank you for all your support and engagement so far. All students have made a great start to the academic year and I am looking forward to working in partnership with you and your child over the years to come.

Year 7 Progress Review – Tuesday 16th November 2021

I would like to invite you to attend your child's first Progress Review on Tuesday 16th November 2021 from 3:30pm to 7:30pm. This is a very important opportunity for you to meet with your child's Form Tutor to:

- discuss how well your child has adapted to the school routines and using the student planner
- discuss your child's Positive Discipline for Learning score
- discuss your child's attendance and punctuality
- discuss your child's rewards and achievements to date
- hear about further opportunities to become involved in academy life.

You will receive a Transition Report on your child's progress for the first half term. As well as a scheduled meeting with the Form Tutor, there will be other staff in attendance including Mrs Tunstall, Mr Bell (Heads of Year) and Mrs Menzer (Assistant Headteacher). If you would like an appointment please write this in your child's planner. Information and a short presentation on our online learning platforms for reading and maths will also be available.

Parents/carers are invited to book an appointment slot for the Progress Review via the Progress Review sticker issued to your child in their planner. Please ensure that your required appointment slot is recorded in the planner by Wednesday 10th November.

All students should attend the Progress Review with their parents/carers but it is not necessary for them to wear school uniform. They should, however, bring their student planner. If you have any queries about the Progress Review, please do not hesitate to contact the academy.

Please note that there will be further Year 7 Progress Reviews later in the academic year when you will have the opportunity to discuss your child's academic progress with their subject teachers and this will be communicated by email and on the website.

I look forward to welcoming you to the academy on Tuesday 16th November.

Yours sincerely



Mrs V Smith
Head of School